

JOB TITLE: WATER/SEWER SYSTEM OPERATOR I

ACCOUNTABILITY: Under the direction of the Water/Sewer Superintendent and in compliance with State Statute and City Codes.

JOB SUMMARY: Under supervision, assists in the operation, construction and maintenance of the water production, distribution and sewer collection systems; on assigned shifts or as directed, performs on-call duty, emergency service for both Water and Sewer Departments, including weekend checks of Water and Sewer Facilities.

GENERAL DUTIES AND RESPONSIBILITIES: Performs duties and work in the safe operation and maintenance, repairs, and construction of water/sewer utilities including but not limited to manholes, services pumps, lift stations, controls, and related equipment in the water distribution and sewer collections systems; cuts, fits, lays and taps pipes and mains, makes daily rounds, lubricates and services pumps and observes operation; operates jet machine, clearing obstructions from sewer lines; may occasionally operate dump truck and backhoe; occasionally operates a variety of machine tools such as concrete saw, electric drills, saws, mowers, weed eaters, and other light equipment; occasionally operates backhoe, bobcat, dump truck, air compressor and jack hammer; reads water meters, assist other departments within the City as needed and assigned by the Water/Sewer Superintendent.

ADDITIONAL DUTIES AND RESPONSIBILITIES: Responsible for his/her own safety and the safety of fellow employees; perform on-call duties as needed and on a rotating bases, including weekend checks of Water and Sewer Facilities; when required, may assist in emergency service or repairs for the Water Department; works with other departments when necessary, including snow removal and perform other duties as assigned by his/her supervisor.

SKILLS/ABILITIES: Ability to operate light and heavy equipment; service and perform minor repairs and maintenance on equipment and vehicles; inspects materials, equipment, vehicles, and supplies on hand; maintain pumping records; may assist with the operation and maintenance of the Wastewater Treatment Works; when required walk for extended periods reading water meters and accurately entering readings into meter books; must be able to enter confined spaces properly, climbing down narrow ladders to service meters or clear obstructions from piping; knowledge of the hazards and safety precautions applicable to the work; ability to operate a two-way radio; ability to climb up onto and down from equipment.

PHYSICAL DEMANDS & TYPICAL WORKING CONDITIONS: Work in the water distribution and sewer collection systems requires a considerable amount of physical activity, including but not limited to walking, standing, kneeling, bending, crouching, reaching, stooping, and climbing; ability to transport themselves to and from various locations throughout the water distribution and sewer collection systems. Duties require the ability to tolerate an indoor and outdoor work environment including adverse weather conditions, which may also include but are not limited to contact with dirt, dust, chemicals, cleaning solvents, and disease causing bacteria, noise; ability to lift up to 75 lbs. on a regular basis. Must have the ability to operate safely hand and power tools and equipment utilized in the upkeep, repair, and maintenance tasks.

TRAINING AND EXPERIENCE: Graduation from High School and some experience in the use of a variety of machine tools and minor equipment.

SPECIAL REQUIREMENTS: Possession of a valid Class B Commercial Drivers License.

JOB TITLE: STREET MAINTENANCE WORKER I

ACCOUNTABILITY: Under the direction of the Street Superintendent and Street Division Foreman respectively.

JOB SUMMARY: Performs a variety of unskilled and semiskilled manual labor in the construction, maintenance, and repair of streets, storm sewers, municipal building and grounds and equipment; drives trucks and operates light to heavy equipment depending on the job; assists as needed with maintenance and all related work of parks, cemeteries, and waste site.

GENERAL DUTIES & RESPONSIBILITIES: Assists higher level workers in maintenance, repair, and construction of streets, curbs, sidewalks, and storm sewer lines and inlets; may work alone; removes, forms, and finishes concrete; checks vehicles and equipment for proper operation condition; operates vehicles and trucks; operates motor grader, truck with snowplow or loader in the removal of snow from streets; installs street signs and snow fences; operates truck with salt and gravel spreader; cuts down and removes trees and stumps from right-of-way and other City properties; flushes, repairs, tars, and gravels streets; grades and rocks alleys; paints street markings; mows city right-of-ways and private lots; sweeps streets; operates saw, router, and tar kettle; assists Cemetery Superintendent with opening/closing of graves; assists Water/Sewer Department as needed; performs other duties as assigned by Street Superintendent and Street Division Foreman respectively; work rotation chore duty.

SKILLS & ABILITIES: Ability to lift a minimum of 50 lbs. of concrete or other materials; ability to operate trucks and light equipment; knowledge of operation and maintenance of trucks; ability to work evenings/weekends; ability to work 12 hour shifts with snow removal; ability to work under adverse weather conditions; ability to operate two-way radio; ability to climb up onto and down from equipment.

TRAINING & EXPERIENCE: Graduation from high school and one year prior experience as a laborer in the maintenance of buildings, grounds, and streets; or any equivalent combination of experience and training.

SPECIAL REQUIREMENTS: Possession of a valid Class B Commercial Driver's License.